



Employment Opportunity

Ontario Works Community Caseworker (Full-Time Permanent)

The Community Caseworker will work under and report to the Ontario Works Manager to carry out the duties within the Ontario Works Act and Regulations. The Caseworker is responsible for planning, implementing, maintaining, and managing various projects and programs.

Qualifications:

- Must have a Post Secondary Diploma in Social Work/Human Services and/or related field;
- Experience working in Welfare is an asset;
- Must have knowledge and/or experience with the culture, history, and customs of Anishnaabe, or willingness to learn;
- Must have CPR/First Aid or willing to obtain;
- Knowledge of Ontario Works directives (Participation and Delivery);
- Skilled in note taking, client file management, and record keeping.
- Excellent interpersonal skills to work well in a team environment and work with clients on an individual basis;
- Exhibits high degree of initiative and self-direction; good analytical, organizational, and communication skills.

Responsibilities:

- Assisting in the delivery of Ontario Works program for the people Pic Mobert First Nation under the provisions of the Ontario Works Act;
- Responsible for the delivery of Ontario Works program Assist people in temporary financial need to find sustainable employment and achieve self-reliance through the provision of effective integrated employment services and financial assistance;
- Assessing the need for additional assistance, such as rehabilitation, retraining, and financial assistance and refer clients to the appropriate service providers;
- Responsible for receiving and processing applications, including interviewing clients and making home visits, as required;
- Coordinating and/or facilitating workshops and training that will be made available to Ontario Works participants;
- Other duties as required.

Closing Date: November 8th, 2024

Please send a cover letter and resume to:

Trisha Brinklow
Human Resources Manager
Email: Trisha.Brinklow@picmobert.ca
Phone: (807)822-2134 ext. 216

The employees of Netmizaaggamig Nishnaabeg are expected to be examples of healthy and positive living and as such, any offer of employment would be conditional on the candidate providing a satisfactory drug screening test and CPIC / Vulnerable Persons check. We thank you for your application, however, only those selected for an interview will be contacted.