



NETMIZAAGGAMIG NISHNAABEG

UNSURENDERED

Job Posting: Cook

Netmisakomik Centre for Education

Position Title: Cook

Location: Netmisakomik Centre for Education

Employment Type: Full-time (Monday to Friday, 8:00 a.m. – 3:30 p.m.)

Start Date: January 27, 2026

End Date: June 25, 2026

Note: This is a term position with the possibility of an extension.

Position Summary

The Netmisakomik Centre for Education is seeking a reliable, motivated, and caring Cook to provide nutritious, well-balanced meals for students. The Cook plays an important role in supporting student wellness, learning, and overall school success by ensuring meals are prepared in a safe, clean, and culturally respectful manner.

Key Responsibilities

- Prepare and cook daily breakfasts, lunches, and/or snacks according to planned menus
- Ensure meals meet nutritional guidelines and consider student dietary needs and allergies
- Maintain a clean, safe, and organized kitchen in compliance with health and safety regulations
- Order food supplies and manage inventory within budget guidelines
- Properly store food and always ensure safe food-handling practices
- Clean kitchen equipment, dishes, and food preparation areas daily
- Work collaboratively with school administration and staff
- Support special events, cultural activities, or community gatherings as required

Qualifications & Skills

- Experience working as a cook or in food preparation (school or institutional setting preferred)
- Valid Food Handler's Certificate (or willingness to obtain)
- Knowledge of nutrition, food safety, and sanitation standards
- Ability to work independently and manage time effectively
- Strong organizational skills and attention to cleanliness
- Respect for Indigenous culture, values, and community protocols
- Ability to work positively with children and staff



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Additional Requirements

- Successful completion of a Criminal Record Check with Vulnerable Sector Screening
- Ability to lift and carry kitchen supplies as required

What We Offer

- Supportive and collaborative work environment
- Opportunity to contribute positively to student well-being and education
- Competitive wages based on experience and qualifications

Application Process

Interested applicants are invited to submit:

- A resume
- A brief cover letter outlining relevant experience
- Copies of required certifications

Applications can be submitted to:

Lori Guinchard

lori.guinchard@picmobert.ca

Deadline to Apply: Until Filled

Netmisakomik Centre for Education thanks all applicants for their interest; however, only those selected for an interview will be contacted.